

**AUDIT COMMITTEE - PROGRAMME OF WORK 2016 / 17**

	<b>ANNUAL WORKPLAN</b>	<b>JULY 16</b>	<b>SEPT 16</b>	<b>DEC 16</b>	<b>MAR 17</b>	<b>JUNE 17</b>	<b>JULY 17</b>	<b>SEPT 17</b>	<b>DEC 17</b>
	<b>Audit Committee Agenda Items</b>								
<b>A</b>	Training for Members (as necessary)	3	1	2	TBA	TBA	TBA	TBA	TBA
	Annual Internal Audit Plan 2016/17				*	*			
	Annual report of Head of Internal Audit 2015/16					*			
	Progress Report on Annual Internal Audit Plan 2015/16		*	*	*			*	*
	Internal Audit report on Children and YP's Service					*			
	Internal Audit report on Computer Audit/Corporate Themes/Contracts		*					*	
	Internal Audit report on Health and Adult Services		*					*	
	Internal Audit report on BES			*					*
Internal Audit report on Central Services				*					
<b>B</b>	Annual Audit Letter			*					*
	Annual Audit Plan 2015/16 (NYCC & NYPF)				*				
	Annual Report / Letter of the External Auditor		*					*	
	Interim Audit Report					*			
	Discussion with External Auditor on 1-to-1 basis								
<b>C</b>	Statement of Final Accounts including AGS (NYCC + NYPF)	*	*				*	*	
	Letter of Representation		*					*	
	Chairman's Annual Report		*					*	
	Effectiveness of Audit Committee					*			
	Changes in Accounting Policies				*				
	Corporate Governance – review of Local Code + AGS					*			
	– progress report inc re AGS					*			
	Risk Management (inc Corporate R/R) – progress report			*		*			*
	Partnership Governance – progress report	*						*	
	Information Governance – progress report				*				
	Review of Finance./Contract/Property Procedure Rules								
	Service Continuity Planning					*			
	Audit Committee Terms of Reference			*					*
	Counter Fraud				*				
	Contract Management			*					*
	Treasury Management – Executive February				*				
Corporate Procurement Strategy					*				
VFM Review			*						
<b>D</b>	Work Programme	*	*	*	*	*	*	*	*
	Progress on issues raised by the Committee (inc Treasury Management)		*	*	*	*	*	*	*
<b>E</b>	Agenda planning / briefing meeting	29/06	14/09	16/11					
	Audit Committee Agenda/Reports deadline	04/07	19/09	21/11	17/01				
	<b>Audit Committee Meeting Dates</b>	14/07	29/09	01/12	02/03	22/06	13/07	07/09	30/11

- A = Internal Audit
- B = External Audit
- C = Statement of Final Accounts / Governance
- D = Other
- E = Dates

- ⊙ before formal meeting
- 1 LGPS
- 2 Internal / External Auditors
- 3 Waste Teckal
- Sessions to be sorted